

**Property Description**

Location	Floor Area
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**Commercial Account**

Company Name		Trade Name (if any)	
Nature of Business	Domicile <input type="checkbox"/> Domestic <input type="checkbox"/> Foreign	Form of Organization <input type="checkbox"/> Sole Proprietor <input type="checkbox"/> Partnership <input type="checkbox"/> Corporation	
Office Address		Telephone No.	
Facsimile		Website	
Date of Incorporation / Registration		Total Assets	
Company TIN		Company SSS No.	
Contact Person (Last Name, First Name, Middle Name)		Date of Birth	Designation
Telephone No.	Mobile No.	Email Address	Facsimile
Directors / Key Officers (Last Name, First Name, Middle Name)		Designation	Address

**Individual Account**

Name (Last Name, First Name, Middle Name)		Date of Birth	Domicile <input type="checkbox"/> Domestic <input type="checkbox"/> Foreign
Address			
Telephone No.	Mobile No.	Email Address	Facsimile
Citizenship	Gender	Civil Status <input type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Separated	
TIN	SSS / GSIS No.	If Married, Name of Spouse (Last Name, First Name, Middle Name)	
Employer / Business Name		Name of Work / Business	
Office Address		Telephone	
Occupation / Position		Years in Employment / Business	

**Bank Account Details**

Deposits	Credit Cards	Bank	Branch	Account Type	Account Number
<input type="checkbox"/>	<input type="checkbox"/>				
<input type="checkbox"/>	<input type="checkbox"/>				
<input type="checkbox"/>	<input type="checkbox"/>				
<input type="checkbox"/>	<input type="checkbox"/>				
<input type="checkbox"/>	<input type="checkbox"/>				

**Signature of Lessee**

Signature of Authorized Signatory over Printed Name	Date Signed
Designation	Date of Birth
VALID ID Number (Driver's License/Passport/SSS/TIN)	

**KYC Questionnaire**

1. I came to know about the property through:

<input type="checkbox"/> BDO Website	<input type="checkbox"/> Referred by Branch	<input type="checkbox"/> Online Classified (Lamudi, Dot)	<input type="checkbox"/> Social Media (Facebook)
<input type="checkbox"/> Referred by Agent	<input type="checkbox"/> Referred by BDO Employee	<input type="checkbox"/> Newsprint, poster, tarpaulin	<input type="checkbox"/> Others _____

2. Purpose of Lease

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3. Source of fund for this Lease

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4. First-time lease with BDO?  Yes  No If **NO**, please give details of previous property purchased

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5. Are you related to a BDO Employee?  Yes  No

If <b>YES</b> , Name of BDO Employee/Position	Branch/Department	Relationship
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6. Is the Lessee, including immediate family members (spouse, parents, siblings, children, and spouse's parents or siblings) holding position in the government?  Yes  No

If <b>YES</b> , Name of Immediate Family Member and Position	Government Agency	Relationship
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7. Is Lessee engaged with Money Service Business (MSB)?  Yes  No

If **YES**, Check Type

<input type="checkbox"/> Foreign Exchange Dealer (FXD)	<input type="checkbox"/> Money Changer (MC)	<input type="checkbox"/> Remittance Agent (RA)
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8. BDO Credit Card Holder?  Yes  No

9. U.S. Person?  Yes  No

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**Related Party Questionnaire**

1. Are you a director, officer or stockholder of BDO and/or affiliated companies?  Yes  No

If **YES**, please specify the following:

Company Name	<input type="checkbox"/> Director	<input type="checkbox"/> Officer	<input type="checkbox"/> Stockholder
_____	<input type="checkbox"/> Director	<input type="checkbox"/> Officer	<input type="checkbox"/> Stockholder
_____	<input type="checkbox"/> Director	<input type="checkbox"/> Officer	<input type="checkbox"/> Stockholder

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For stockholders: Do you own shares of stocks of BDO and/or affiliated companies, collectively with your spouse and/or relatives within the first degree of consanguinity or affinity, or relative by legal adoption?  Yes  No

If **YES**, please specify the following:

Name of Co-owner	Relationship
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2. Do you have any relatives working in BDO and/or affiliated companies?  Yes  No

If **YES**, please specify the following:

Name of Relative (Last Name, First Name, Middle Name)	Relationship	Company Name
_____	_____	_____
_____	_____	_____

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**Undertaking**

- I hereby certify that the information contained herein is/are true and correct, and the signatures indicated herein are genuine.
- Any changes in the foregoing information shall be promptly communicated to the Bank.
- I understand that any non-disclosure and/or falsification of information and documents herein required shall be grounds for disapproval of the proposal to lease and/or legal action against me.
- I hereby authorize BDO to verify and investigate any and all information provided herein as BDO may deem appropriate.
- The buyer hereby waives confidentiality of client information including without limitation to 1405 (Secrecy of Bank Deposit Act), 6426 (Foreign Currency deposit Act), 10173 (Data Privacy Act of 2012) and Sec 55.1b of Republic Act No. 8791 (General Banking Law) and the law relating to the secrecy of Bank deposits for purposes of Credit Checking.

Further, in compliance with the requirements of the Data Privacy Act, I hereby give my consent to BDO Unibank, Inc. and its subsidiaries (collectively referred to as "BDO Group") to process, store, disclose or share my personal information or sensitive personal information obtained from me in the course of my transaction/s with BDO.

I confirm that I understand and agree that these information may be disclosed or shared within the BDO Group for cross-selling purposes to offer and provide new or related products and services of the BDO Group. Further, I hereby give my consent to any member of the BDO Group to process, collect, use, store, share or disclose my personal information or sensitive personal information among themselves, or to third parties. I confirm that I understand and agree that my information may continue to be processed, collected, used, stored, or disclosed for ten (10) years from my last transaction date with any member of the BDO Group or until the expiration of the retention limits set by applicable laws, whichever comes later.

I hereby acknowledge and understand that should I wish to withdraw my consent to receive information about new or related products and services of the BDO Group, or to access, update, or correct certain personal data as set out in this form, I may communicate directly with BDO Unibank, Inc.'s Data Protection Officer through [data\\_protection\\_officer\\_bdounibankinc@bdo.com.ph](mailto:data_protection_officer_bdounibankinc@bdo.com.ph). I further acknowledge and understand that I may access and view BDO Unibank, Inc.'s Data Privacy Statement at <https://www.bdo.com.ph/privacy-statement> or obtain a copy thereof from BDO Unibank, Inc.'s branch office.

Signature of Authorized Signatory over Printed Name	Date Signed
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TO BE FILLED OUT BY BANK'S DESIGNATED OFFICER

Remarks (If Any)	Reviewed/Verified by:  _____ Signature over Printed Name / Date
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