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Date: Thursday, March 15, 2018 04:55PM

Subject: Materials > 22 March 2018 Board, Annual Stockholders and Organizational Meetings of BDO Life Assurance Company, Inc.

Dear Sirs and *Mesdames*,

Good afternoon.

We send you herewith the materials for the Board of Directors, Annual Stockholders and Organizational Meetings of BDO Life Assurance Company, Inc. to be held on the 22nd of March 2018, 10:00am at 5th Floor Board Room (Gercon Plaza) BDO Corporate Center, 7899 Makati Avenue, Makati City.

I. Regular Meeting of the Board of Directors

1. Notice and Agenda of the Meeting;
2. Minutes of the Previous Meeting of the Board of Directors;
3. Memorandum on the Request for Approval of Audited Financial Statements (AFS) for the year ending 31 December 2017;
4. Memorandum on the Appointment of External Auditor;

II. Annual Stockholders' Meeting

1. Amended Notice and Agenda of the Meeting;
2. Minutes of the Special Stockholders' Meeting;
3. Board Memorandum on the Request for Approval of Audited Financial Statements (AFS) for the year ending 31 December 2017;
4. Profile of Nominated Directors;
5. Profile of Nominated External Auditor; and
6. Board Memorandum on the Request for Approval/Ratification of Related Party Transactions.

III. Organizational Meeting of the Board of Directors

1. Notice and Agenda of the Meeting;
2. List of Elected Directors;
3. List of Corporate Officers; and
4. List of Other Officers.

We will send hard copies of these documents to your respective offices on Monday, 19 March 2018.

Thank you and we hope you find everything in order. Should you have any questions, please let us know.

With our best regards.

Atty. Katrina G. de Castro
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Attachments:

1 Regular Board Meeting.zip

2 Annual Stockholders
Meeting.zip

3 Organizational Meeting.zip