CARDHOLDER REQUEST FOR COPY OF CHARGE SLIP

Instructions:

1. Fill out the **CUSTOMER INFORMATION** and **TRANSACTION DETAILS** portion of the form completely and legibly
2. Email at **callcenter@bdo.com.ph**

CUSTOMER INFORMATION

Customer Name (Last, First, M.I.)

Card No.																Email Address

Tel. No.	Mobile No.

TRANSACTION DETAILS

TRANSACTION DATE	POST DATE	MERCHANT NAME	TRANSACTION AMOUNT (Php)	TRANSACTION AMOUNT (Foreign)

Important Reminder:
In case the charge slip being requested is related to an an airline ticket transaction, please be informed that charge slip retrieval may cause a hold or cancellation of the related travel booking. Please contact your airline directly.

TERMS AND CONDITIONS

1. Each requested sales slip is subject to a retrieval fee of P300.00 for local transactions and P500.00 for international transactions.
2. If the retrieved document is proven to be not a transaction of the requesting cardholder, the transaction amount will be credited to the account. No sales slip retrieval fee will be charged.

I hereby affirm that the information furnished above is true to the best of my knowledge.

Signature Over Printed Name	Date

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