

Customer Code

Full Name

Date

Change in Nominated Beneficiary Account

From

To

Closure of BDO Securities Corporation Settlement Account due to any of the following:

Change in Beneficiary Account under a different Branch of Account
(Requires manual credit of any residual interest from the closed Settlement account to the new Beneficiary account)

Closure of BDO Securities Corporation Online Trading Account

Closure of BDO Securities Trading account

Online Trading Account

Non-online trading account

Merge Account (Strictly NO change in beneficial owners) - For Non-Online Clients Only

To BDO Securities Corporation Customer Code

From Customer Code (Surviving Account)

Change in Mailing Address - For Corporate/Institutional Accounts and Non-Online Retail Clients only

From

To

Change in Account Name - Change to For Corporate/Institutional Accounts and Non-Online Retail Clients only

1. For change in Account Name from Maiden Name to Married Name, pls. submit the following:

- a. Certified true copy of Marriage Certificate
- b. Photocopy of 2 Valid and Unexpired IDs (bearing the new signature)
- c. Signature Card

2. For change in Account Name for Corporate/Institutional Accounts, pls. submit the following:

- a. Amended Articles of Incorporation and By Laws
- b. Latest GIS
- c. Amended SEC and BIR Registrations

From

To

Change of Account Holder/s (Add/Delete/Others)

- Please attach duly signed "Cashless Letter" document.
- For Additional account holder/s: Complete Account Opening Documents for the NEW account holder/s.
- ALL existing account holder/s must sign
- For Deletion of account holder/s: ALL existing and deleted account holder/s must sign

From

To

Change in standing settlement instruction/account

From

To

_____	_____
_____	_____
_____	_____

Others

All other terms and conditions of the Securities Agreement not inconsistent herewith are hereby adopted and made integral parts hereof and shall remain binding and effective between parties.

Signature of Account Holder Above Printed Name

Signature Verified By

To Be Filled Up By BDO Securities Corporation Only

Processed by _____ Date _____

Approved by _____ Date _____