

**BDO RENTAL, INC.
CUSTOMER INFORMATION SHEET
COMMERCIAL**

Date:
Handling Account Officer:

I. BUSINESS INFORMATION

Business Name		Group/Affiliation	
Primary Address		Mailing Address (if different from Primary Address)	
Telephone Number	Company TIN	Product Lines	
Fax Number	Date of SEC Registration	Trade Name	
Email Address	Start of Operations	Trademarks / Patent	
Contact Person / Position	Nature of Business: <input type="checkbox"/> Agricultural <input type="checkbox"/> Construction <input type="checkbox"/> Manufacturing <input type="checkbox"/> Mining & Quarrying <input type="checkbox"/> Public Utilities <input type="checkbox"/> Real Estate <input type="checkbox"/> Services <input type="checkbox"/> Trade <input type="checkbox"/> Others:(Pls. specify)		
Industry Classification / Code			
Membership in Industry Associations (if any):			

OWNERSHIP/MANAGEMENT

Type of Organization:
 Partnership Domestic Corporation Multinational Corporation Others:

Name of Stockholders/Partners	Date of Birth (MM/DD/YY)	Percentage of Ownership	Name of Officers	Date of Birth (MM/DD/YY)	Position	Previous/Present position in Government
Total		100%				
Stockholders'/Partners' Equity			At Inception		At Present	
Capital: Subscribed						
Authorized						
Paid-up						

AFFILIATES AND SUBSIDIARIES

Name	Ownership	Previous/Present position in Government	Address

OPERATING FACILITIES

a) Plant Site/Warehouse

Address:	Address:
<input type="checkbox"/> Owned <input type="checkbox"/> Mortgaged with/Leased from	<input type="checkbox"/> Owned <input type="checkbox"/> Mortgaged with/Leased from

b) Vehicles, Equipment and Machinery, etc.

Make/Model	No. of Units	Clean/Mortgaged With

MANPOWER COMPLEMENT

Regular	Men:	Women:
Contractual	Men:	Women:
Unionized:	<input type="checkbox"/> Yes <input type="checkbox"/> No	
CBA	<input type="checkbox"/> None <input type="checkbox"/> Existing/Expiry	

II. BUSINESS REFERENCES

BDO BANK ACCOUNTS

Branch	Type of Account	Account Number	Contact Person	Telephone/Fax Number

ACCOUNTS WITH OTHER BANKS				
Name of Bank/Branch	Type of Account	Account Number	Contact Person	Telephone/Fax Number

CREDITORS			
Bank or FI's/Branch	Type of Facility	Contact Person	Telephone/Fax Number

TRADE SUPPLIERS (at least 5 major suppliers)				
Suppliers' Name	Credit Terms	Items Purchased	Contact Person	Address/Tel./Fax Nos.

PRINCIPAL CLIENTS (at least 5 major clients)				
Customers' Name	Credit Terms	Monthly Sales	Contact Person	Address/Tel./Fax Nos.

LEASE INFORMATION	
Primary Purpose of Leasing Requirements	
Amount of Lease Applied	
Source of Lease Payment	[] Business [] Others

DOCUMENTARY REQUIREMENTS	Submitted	To be Obtained
For Corporations		
a) Income Tax Return (ITR) for the last three (3) years (duly received by the BIR or its Authorized Agent Bank)		
b) Audited Financial Statements for the last three (3) years (duly received by the BIR or its Authorized Agent Bank)		
c) Articles of Incorporation and By-Laws (for Corporations) / Articles of Partnership or Partner's Agreement (for Partnerships)		
d) List of Directors (for Corporations) / List of Partners (for Partnerships)		
e) Notarized Board Resolution (for Corporations)		
f) Notarized Partnership Resolution – Authority to Lease / Borrow / Mortgage / Assign / Pledge / Pay-off		
g) Notarized Partnership Resolution to allow affiliates / subsidiaries to share, use, earmark against its facilities, if applicable		
h) Certificate of Incorporation (for Corporations) / Certificate of Registration (for Partnerships) issued by SEC		
i) Certificate of Filing of Officers or List of Elected Officers for the current year (for Corporations)		
j) List of Principal Stockholders owning at least 2% of the Capital Stock (for Corporations)		
k) Verification of the authority and identification of the person purporting to act on behalf of the client (for Corporations)		
l) Latest In-House / Interim Financial Statements, if applicable		
m) Latest SEC General Information Sheet		
n) Company Profile		
o) Bank Statements for the past two (2) years for both Savings & Current Accounts (active only)		
p) Secondary license/s issued by SEC, if any		
q) Authorized Signatories / Major Stockholders / Key Officers Information		
r) Competent Evidence of Identity (CEI) such as: Passport, SSS ID, PRC Issued Card, Senior Citizens ID, Driver's License, TIN Card, and Voter's ID (Qualification: ID issued by a Government Agency, bearing the photograph and signature and should not be expired)		
s) Specimen Signature Cards		

III. AUTHORIZATION/CERTIFICATION

I hereby certify that all data and statements in this information sheet are correct and complete, and are made for the purpose of obtaining credit, and the signatures appearing thereon are genuine. As the official representative of the Corporation I authorize you to obtain such information as you may require concerning the statements made in this application and that the sources to which you may apply are authorized to provide any information relative to this application. I agree that this application letter may remain your property whether the credit is granted or not. I further authorize you to inquire into my deposits/placements in any branch of BDO Unibank, Inc. and hereby waive the confidentiality of all information pertinent to the said deposits/placements as provided under R.A. 1405, as amended.

Name of Corporation: _____

Represented by: _____

Above information shall be kept in STRICT CONFIDENCE and will not be divulged without your written authorization. Should you have any question(s), please feel free to call your designated Account Officer at telephone no. 840-7000.